

<b>Dept:</b>	Administration	15	<b>DANE COUNTY</b>	<b>Fund Name:</b>	General Fund
<b>Prgm:</b>	Purchasing	114/11		<b>Fund No:</b>	1110

Mission:

To procure goods and services, professional and non-professional, required for the operation of Dane County government at the lowest possible cost to the taxpayer, while maintaining the fairness and integrity of public purchasing laws. To administer the Contract Compliance Program. To dispose of surplus property.

Description:

The Purchasing Division evaluates the product and service needs of county government, ensuring availability at the most advantageous cost. Product suitability is determined through application and information research which identifies quality and economic impact. Professional services are acquired through contract administration, which includes development of written requests for proposals, evaluation, interviews (if necessary), negotiations and final vendor selection. The Contract Compliance Program enforces and monitors contractor performance relative to workforce representation of protected groups/members, and promotes and oversees participation and contracting opportunities for businesses operated by minorities, women and people with disabilities.

	Actual 2011	Adopted 2012	2011 Carry Forward	Board Transfers	Budget As Modified	2012 YTD	Estimated 2012	Executive Recommended
<b>PROGRAM EXPENDITURES</b>								
Personal Services	\$178,984	\$175,500	\$0	\$0	\$175,500	\$49,310	\$177,554	\$184,100
Operating Expenses	\$2,717	\$8,020	\$0	\$0	\$8,020	\$602	\$2,833	\$8,020
Contractual Services	\$300	\$400	\$0	\$0	\$400	\$0	\$400	\$500
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$182,000</b>	<b>\$183,920</b>	<b>\$0</b>	<b>\$0</b>	<b>\$183,920</b>	<b>\$49,911</b>	<b>\$180,787</b>	<b>\$192,620</b>
<b>PROGRAM REVENUE</b>								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$9,040	\$15,000	\$0	\$0	\$15,000	\$4,600	\$10,021	\$15,000
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$20,904	\$40,000	\$0	\$0	\$40,000	\$75	\$44,967	\$40,000
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$29,944</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$55,000</b>	<b>\$4,675</b>	<b>\$54,988</b>	<b>\$55,000</b>
<b>GPR SUPPORT</b>	<b>\$152,057</b>	<b>\$128,920</b>			<b>\$128,920</b>			<b>\$137,620</b>
<b>F.T.E. STAFF</b>	<b>2.000</b>	<b>2.000</b>					<b>2.000</b>	<b>2.000</b>

<b>Dept:</b> Administration	15								<b>Fund Name:</b> General Fund
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	2013	<b>Net Decision Items</b>							2013 Adopted
<b>DI#</b>	<b>Base</b>	<b>01</b>	<b>02</b>	<b>03</b>	<b>04</b>	<b>05</b>	<b>06</b>	<b>07</b>	<b>Budget</b>
<b>PROGRAM EXPENDITURES</b>									
Personal Services	\$182,600	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$184,100
Operating Expenses	\$8,020	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,020
Contractual Services	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$191,120</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$192,620</b>
<b>PROGRAM REVENUE</b>									
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$55,000</b>
<b>GPR SUPPORT</b>	<b>\$136,120</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$137,620</b>
<b>F.T.E. STAFF</b>	<b>2.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>2.000</b>

<b>NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE</b>			Expenditures	Revenue	GPR Support
<b>2013 BUDGET BASE</b>			\$191,120	\$55,000	\$136,120
DI #	ADMN-PURC-1	WRS Rate Adjustment			
DEPT			\$0	\$0	\$0
EXEC Adjust retirement accounts to reflect the actual rates that will be in effect for 2013.			\$1,500	\$0	\$1,500
ADOPTED Approved as Recommended			\$0	\$0	\$0
NET DI # ADMN-PURC-1			\$1,500	\$0	\$1,500
<b>2013 ADOPTED BUDGET</b>			<b>\$192,620</b>	<b>\$55,000</b>	<b>\$137,620</b>