

Dept:	Administration	15	DANE COUNTY	Fund Name:	General Fund
Prgm:	Janitorial Services	114/15		Fund No:	1110

Mission:

To provide custodial services to County facilities, including Badger Prairie Health Care Center, the City-County Building, the Lakeview Complex, and the Public Safety Building.

Description:

Facilities Management staff provide custodial services to county-owned facilities. Primary facilities are on a daily, year-round basis, while other facilities receive less frequent service.

	Actual 2012	Adopted 2013	2012 Carry Forward	Board Transfers	Budget As Modified	2013 YTD	Estimated 2013	Department Request
PROGRAM EXPENDITURES								
Personal Services	\$2,268,472	\$2,225,800	\$0	\$0	\$2,225,800	\$624,107	\$2,386,794	\$2,372,600
Operating Expenses	\$186,995	\$153,900	\$0	\$0	\$153,900	\$33,264	\$182,621	\$153,900
Contractual Services	\$257,308	\$320,600	\$0	\$0	\$320,600	\$19,738	\$280,100	\$352,600
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,712,775	\$2,700,300	\$0	\$0	\$2,700,300	\$677,109	\$2,849,515	\$2,879,100
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$1,396,608	\$1,380,200	\$0	\$0	\$1,380,200	\$192,172	\$1,575,120	\$1,541,500
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$43,664	\$71,100	\$0	\$0	\$71,100	\$13,435	\$40,305	\$71,100
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,440,271	\$1,451,300	\$0	\$0	\$1,451,300	\$205,607	\$1,615,425	\$1,612,600
GPR SUPPORT	\$1,272,504	\$1,249,000			\$1,249,000			\$1,266,500
F.T.E. STAFF	31.000	32.000					32.000	32.000

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DI#	2014 Base	Net Decision Items							2014 Executive Budget	
		01	02	03	04	05	06	07		
PROGRAM EXPENDITURES										
Personal Services	\$2,372,600	(\$13,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$2,359,600	
Operating Expenses	\$153,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$153,900	
Contractual Services	\$295,500	\$57,100	\$0	\$0	\$0	\$0	\$0	\$0	\$352,600	
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$2,822,000	\$44,100	\$0	\$0	\$0	\$0	\$0	\$0	\$2,866,100	
PROGRAM REVENUE										
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Intergovernmental Revenue	\$1,380,200	\$157,100	\$0	\$0	\$0	\$0	\$0	\$0	\$1,537,300	
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Public Charges for Services	\$71,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$71,100	
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$1,451,300	\$157,100	\$0	\$0	\$0	\$0	\$0	\$0	\$1,608,400	
GPR SUPPORT	\$1,370,700	(\$113,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$1,257,700	
F.T.E. STAFF	32.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	32.000	

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE			Expenditures	Revenue	GPR Support
2014 BUDGET BASE			\$2,822,000	\$1,451,300	\$1,370,700
DI #	ADMN-JNTL-1	Revenue and Admin Allocation Changes			
DEPT	Adjust revenues to reflect salary and benefit costs and service levels for 2014. Also, adjust Facilities Management administrative charges to reflect the move of 0.45 FTE of the Food and Facilities Manager position from ConsolidatedFood Service to Facilities Management Administration.		\$57,100	\$161,300	(\$104,200)
EXEC	Approve as requested. Also,adjust Health Insurance and related accounts to reflect a change in the County's health insurance that will no longer required an increased County contribution for individual Point of Service health plans. Adjust salary and benefit lines to reflect savings related to a Voluntary Time Away program that employees have signed commitment letters to participate in for 2014.		(\$13,000)	(\$4,200)	(\$8,800)
ADOPTED					\$0
NET DI # ADMN-JNTL-1			\$44,100	\$157,100	(\$113,000)
2014 EXECUTIVE BUDGET			\$2,866,100	\$1,608,400	\$1,257,700