

Dept:	Administration	15	DANE COUNTY	Fund Name:	General Fund
Prgm:	Controller	114/7		Fund No:	1110

Mission:

To provide Dane County government with a centralized accounting, financial management and payroll system, accompanied by controls relating to each aspect of the system. To provide an annual audit of the County's financial records by an independent audit firm. To provide for an annual update to the County's indirect cost allocation plan, which allows the County to recover indirect costs associated with various programs funded by the state and federal government, and used to recover indirect costs from the enterprise and internal service funds of the County.

Description:

Under Chapter 59.72 of the Wisconsin State Statutes, the division provides centralized financial management, accounting, and internal control services consistent with federal and state laws, Generally Accepted Accounting Principles, and Governmental Accounting, Auditing, and Financial Reporting guidelines; maintains the books of account, the indirect cost plan, payroll services; summarizes and publishes necessary financial information, including the Comprehensive Annual Financial Report; coordinates the capital borrowing with financial advisor, bond counsel, and Moody's Investor Service; prepares tax apportionment; provides policy, budget, and management services to the County Executive, County Board, departments, various boards, commissions, committees, and related agencies; and serves as the County Auditor as defined statutorily. The annual audit provides the County with the following reports: 1) Comprehensive Annual Financial Report 2) Supplementary Single Audit Report and 3) Comprehensive Management Letter. The indirect cost allocation plan contract provides for the annual updating of the plan, the negotiation and securing of approvals from the cognizant agencies assigned to the County by the state and federal governments, and the preparation and filing of claims with the proper agencies.

	Actual 2012	Adopted 2013	2012 Carry Forward	Board Transfers	Budget As Modified	2013 YTD	Estimated 2013	Department Request
PROGRAM EXPENDITURES								
Personal Services	\$1,067,009	\$1,174,100	\$0	\$0	\$1,174,100	\$311,647	\$1,166,149	\$1,231,800
Operating Expenses	\$34,727	\$36,820	\$150	\$0	\$36,970	\$10,780	\$36,103	\$50,220
Contractual Services	\$156,120	\$163,900	\$0	\$0	\$163,900	\$12,557	\$163,100	\$148,900
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,257,856	\$1,374,820	\$150	\$0	\$1,374,970	\$334,984	\$1,365,352	\$1,430,920
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$8,574	\$12,400	\$0	\$0	\$12,400	\$0	\$12,400	\$12,400
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$5,899	\$8,600	\$0	\$0	\$8,600	\$1,774	\$5,925	\$5,600
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$13,343	\$800	\$0	\$0	\$800	\$22,321	\$800	\$800
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$27,816	\$21,800	\$0	\$0	\$21,800	\$24,095	\$19,125	\$18,800
GPR SUPPORT	\$1,230,041	\$1,353,020			\$1,353,170			\$1,412,120
F.T.E. STAFF	11.750	11.750					11.750	11.750

Dept:	Administration	15							Fund Name:	General Fund
Prgm:	Controller	114/7							Fund No.:	1110
DI#	2014 Base	Net Decision Items							2014 Executive Budget	
		01	02	03	04	05	06	07		
PROGRAM EXPENDITURES										
Personal Services	\$1,231,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,231,800	
Operating Expenses	\$36,820	\$13,400	\$0	\$0	\$0	\$0	\$0	\$0	\$50,220	
Contractual Services	\$165,300	(\$16,400)	\$0	\$0	\$0	\$0	\$0	\$0	\$148,900	
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$1,433,920	(\$3,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$1,430,920	
PROGRAM REVENUE										
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Intergovernmental Revenue	\$12,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,400	
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Public Charges for Services	\$8,600	(\$3,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$5,600	
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Miscellaneous	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800	
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$21,800	(\$3,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$18,800	
GPR SUPPORT	\$1,412,120	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,412,120	
F.T.E. STAFF	11.750	0.000	0.000	0.000	0.000	0.000	0.000	0.000	11.750	

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE			Expenditures	Revenue	GPR Support
2014 BUDGET BASE			\$1,433,920	\$21,800	\$1,412,120
DI #	ADMN-CONT-1	Expense/Revenue Adjustments			
DEPT	This decision item reallocates departmental resources to more closely reflect actual experience.		(\$3,000)	(\$3,000)	\$0
EXEC	Approved as Requested		\$0	\$0	\$0
ADOPTED					\$0
NET DI # ADMN-CONT-1			(\$3,000)	(\$3,000)	\$0
2014 EXECUTIVE BUDGET			\$1,430,920	\$18,800	\$1,412,120