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|--------------|------------------------|--------|--------------------|-------------------|--------------|
| Dept: | Administration | 15 | DANE COUNTY | Fund Name: | General Fund |
| Prgm: | Information Management | 116/00 | | Fund No: | 1110 |

Mission:

Provide information services which improve service quality and efficiency of all county departments. Install and support information management technology for use by county departments.

Description:

The Information Management Division develops administrative policies and procedures designed to improve and coordinate the management information systems of county government. Systems are designed to eliminate non-productive procedures, and accommodate increased program activity, and organize management information to support program evaluation. More than eighty automated systems are operable as a result of data processing applications. The Division supports workstations and the underlying network infrastructure equipment such as file servers, backup systems, and other network communications devices. The Division also implements and maintains application software, Internet web pages, network operating systems, desktop operating systems, and is responsible for security and data administration. End user/customer support is provided through the Dane County Help Desk.

| | Actual 2012 | Adopted 2013 | 2012 Carry Forward | Board Transfers | Budget As Modified | 2013 YTD | Estimated 2013 | Department Request |
|---------------------------------------|--------------------|--------------------|-----------------------|--------------------|-----------------------|--------------------|--------------------|-----------------------|
| PROGRAM EXPENDITURES | | | | | | | | |
| Personal Services | \$3,208,183 | \$3,671,200 | \$0 | \$0 | \$3,671,200 | \$955,868 | \$3,387,429 | \$3,742,300 |
| Operating Expenses | \$653,874 | \$777,100 | \$2,891 | \$0 | \$779,991 | \$490,227 | \$759,544 | \$918,400 |
| Contractual Services | \$5,600 | \$6,800 | \$0 | \$0 | \$6,800 | \$0 | \$6,800 | \$12,100 |
| Operating Capital | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL | \$3,867,657 | \$4,455,100 | \$2,891 | \$0 | \$4,457,991 | \$1,446,095 | \$4,153,773 | \$4,672,800 |
| PROGRAM REVENUE | | | | | | | | |
| Taxes | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Intergovernmental Revenue | \$340,430 | \$440,900 | \$0 | \$0 | \$440,900 | \$28,773 | \$433,264 | \$457,700 |
| Licenses & Permits | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Fines, Forfeits & Penalties | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Public Charges for Services | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Intergovernmental Charge for Services | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Miscellaneous | \$1,513 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Other Financing Sources | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL | \$341,943 | \$440,900 | \$0 | \$0 | \$440,900 | \$28,773 | \$433,264 | \$457,700 |
| GPR SUPPORT | \$3,525,714 | \$4,014,200 | | | \$4,017,091 | | | \$4,215,100 |
| F.T.E. STAFF | 29.000 | 31.000 | | | | | 31.000 | 31.000 |

| Dept: | Administration | 15 | | | | | | | Fund Name: | General Fund |
|---------------------------------------|------------------------|--------------------|------------------|-----------------|--------------|--------------|--------------|--------------|-----------------------|--------------|
| Prgm: | Information Management | 116/00 | | | | | | | Fund No.: | 1110 |
| DI# | 2014 Base | Net Decision Items | | | | | | | 2014 Executive Budget | |
| | | 01 | 02 | 03 | 04 | 05 | 06 | 07 | | |
| PROGRAM EXPENDITURES | | | | | | | | | | |
| Personal Services | \$3,733,200 | (\$9,900) | \$0 | \$95,400 | \$0 | \$0 | \$0 | \$0 | \$3,818,700 | |
| Operating Expenses | \$777,100 | \$0 | \$141,300 | \$0 | \$0 | \$0 | \$0 | \$0 | \$918,400 | |
| Contractual Services | \$12,100 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$12,100 | |
| Operating Capital | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| TOTAL | \$4,522,400 | (\$9,900) | \$141,300 | \$95,400 | \$0 | \$0 | \$0 | \$0 | \$4,749,200 | |
| PROGRAM REVENUE | | | | | | | | | | |
| Taxes | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Intergovernmental Revenue | \$440,900 | \$16,800 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$457,700 | |
| Licenses & Permits | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Fines, Forfeits & Penalties | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Public Charges for Services | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Intergovernmental Charge for Services | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Miscellaneous | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Other Financing Sources | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| TOTAL | \$440,900 | \$16,800 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$457,700 | |
| GPR SUPPORT | \$4,081,500 | (\$26,700) | \$141,300 | \$95,400 | \$0 | \$0 | \$0 | \$0 | \$4,291,500 | |
| F.T.E. STAFF | 31.000 | 0.000 | 0.000 | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | 32.000 | |

| NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE | | Expenditures | Revenue | GPR Support |
|--|--|--------------|-----------|-------------|
| 2014 BUDGET BASE | | \$4,522,400 | \$440,900 | \$4,081,500 |
| DI # | ADMN-INFO-1 Expense Reallocation & Reduction | | | |
| DEPT | Reallocate expenditures to properly reflect the 2014 projected personal services expenditures and additional revenues in the Information Management Division. | \$9,100 | \$16,800 | (\$7,700) |
| EXEC | Approve as requested. Also, adjust Health Insurance and related accounts to reflect a change in the County's health insurance that will no longer required an increased County contribution for individual Point of Service health plans. Adjust salary and benefit lines to reflect savings related to a Voluntary Time Away program that employees have signed commitment letters to participate in for 2014. | (\$19,000) | \$0 | (\$19,000) |
| ADOPTED | | | | \$0 |
| NET DI # ADMN-INFO-1 | | (\$9,900) | \$16,800 | (\$26,700) |

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| NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE | | | Expenditures | Revenues | GPR Support |
|--|--|--|---------------------|-----------------|--------------------|

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|---------|--|--------------------------------|-------------|-----------|-----------|-----------|
| DI # | ADMN-INFO-2 | Maintenance Contract Increases | | | | |
| DEPT | Increase expenditures to properly reflect the 2014 maintenance contract and data line cost increases in the Information Management Division. | | \$141,300 | \$0 | \$141,300 | |
| EXEC | Approved as Requested | | \$0 | \$0 | \$0 | |
| ADOPTED | | | | | \$0 | |
| | | NET DI # | ADMN-INFO-2 | \$141,300 | \$0 | \$141,300 |

| | | | | | | |
|---------|--|-----------------|-------------|----------|----------|----------|
| DI # | ADMN-INFO-3 | Create Position | | | | |
| DEPT | | | \$0 | \$0 | \$0 | |
| EXEC | Create a Systems Administrator I position to assist the Sheriff's Office with information technology issues. | | \$95,400 | \$0 | \$95,400 | |
| ADOPTED | | | | | \$0 | |
| | | NET DI # | ADMN-INFO-3 | \$95,400 | \$0 | \$95,400 |

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| 2014 EXECUTIVE BUDGET | | | \$4,749,200 | \$457,700 | \$4,291,500 |
|------------------------------|--|--|-------------|-----------|-------------|