

<b>Dept:</b> Administration	15	<b>DANE COUNTY</b>	<b>Fund Name:</b> General Fund
<b>Prgm:</b> Controller	114/7		<b>Fund No:</b> 1110

**Mission:**  
 To provide Dane County government with a centralized accounting, financial management and payroll system, accompanied by controls relating to each aspect of the system. To provide an annual audit of the County's financial records by an independent audit firm. To provide for an annual update to the County's indirect cost allocation plan, which allows the County to recover indirect costs associated with various programs funded by the state and federal government, and used to recover indirect costs from the enterprise and internal service funds of the County.

**Description:**  
 Under Chapter 59.72 of the Wisconsin State Statutes, the division provides centralized financial management, accounting, and internal control services consistent with federal and state laws, Generally Accepted Accounting Principles, and Governmental Accounting, Auditing, and Financial Reporting guidelines; maintains the books of account, the indirect cost plan, payroll services; summarizes and publishes necessary financial information, including the Comprehensive Annual Financial Report; coordinates the capital borrowing with financial advisor, bond counsel, and Moody's Investor Service; prepares tax apportionment; provides policy, budget, and management services to the County Executive, County Board, departments, various boards, commissions, committees, and related agencies; and serves as the County Auditor as defined statutorily. The annual audit provides the County with the following reports: 1) Comprehensive Annual Financial Report 2) Supplementary Single Audit Report and 3) Comprehensive Management Letter. The indirect cost allocation plan contract provides for the annual updating of the plan, the negotiation and securing of approvals from the cognizant agencies assigned to the County by the state and federal governments, and the preparation and filing of claims with the proper agencies.

	Actual 2015	Adopted 2016	2015 Carry Forward	Board Transfers	Budget As Modified	2016 YTD	Estimated 2016	Department Request
<b>PROGRAM EXPENDITURES</b>								
Personnel Costs	\$1,270,260	\$1,296,300	\$0	\$0	\$1,296,300	\$401,766	\$1,309,192	\$1,340,600
Operating Expenses	\$37,263	\$49,806	\$0	\$0	\$49,806	\$12,533	\$42,320	\$51,906
Contractual Services	\$132,320	\$147,400	\$0	\$0	\$147,400	\$9,772	\$132,920	\$147,300
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,439,843</b>	<b>\$1,493,506</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,493,506</b>	<b>\$424,071</b>	<b>\$1,484,432</b>	<b>\$1,539,806</b>
<b>PROGRAM REVENUE</b>								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$8,976	\$10,877	\$0	\$0	\$10,877	\$0	\$10,877	\$10,877
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$8,140	\$5,600	\$0	\$0	\$5,600	\$2,500	\$8,016	\$5,600
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$14,265	\$800	\$0	\$0	\$800	\$46	\$800	\$800
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$31,382</b>	<b>\$17,277</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,277</b>	<b>\$2,546</b>	<b>\$19,693</b>	<b>\$17,277</b>
<b>GPR SUPPORT</b>	<b>\$1,408,461</b>	<b>\$1,476,229</b>			<b>\$1,476,229</b>			<b>\$1,522,529</b>
<b>F.T.E. STAFF</b>	<b>11.750</b>	<b>11.750</b>					<b>12.000</b>	<b>12.000</b>

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DI#	2017 Base	Net Decision Items							2017 Executive Budget	
		01	02	03	04	05	06	07		
<b>PROGRAM EXPENDITURES</b>										
Personnel Costs	\$1,340,600	\$0	\$24,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,364,600
Operating Expenses	\$49,806	\$2,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$51,906
Contractual Services	\$147,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$147,300
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,537,706</b>	<b>\$2,100</b>	<b>\$24,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,563,806</b>
<b>PROGRAM REVENUE</b>										
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$10,877	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,877
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$5,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,600
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$17,277</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,277</b>
<b>GPR SUPPORT</b>	<b>\$1,520,429</b>	<b>\$2,100</b>	<b>\$24,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,546,529</b>
<b>F.T.E. STAFF</b>	<b>12.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>12.000</b>

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE			Expenditures	Revenue	GPR Support
<b>2017 BUDGET BASE</b>			\$1,537,706	\$17,277	\$1,520,429
DI #	ADMN-CONT-1	Printing & Services			
DEPT	This item adds funding to account for a 2017 rate increase for Printing & Services.		\$2,100	\$0	\$2,100
EXEC	Approved as Requested		\$0	\$0	\$0
ADOPTED					\$0
NET DI # ADMN-CONT-1			\$2,100	\$0	\$2,100

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NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE			Expenditures	Revenue	GPR Support
DI #	ADMN-CONT-2	Adjust Personnel Costs			
DEPT			\$0	\$0	\$0
EXEC	Adjust personnel costs to reflect a 2% cost of living increase effective beginning of 2017 payroll year, and an additional 1% effective mid 2017 payroll year. Also reflect personnel cost changes due to an increase in retirement (WRS) rates, a decrease in dental insurance premiums, and a 25% employee contribution to the additional cost of Point of Service (POS) health plans above the cost of HMO plans.		\$24,000	\$0	\$24,000
ADOPTED					\$0
	NET DI #	ADMN-CONT-2	\$24,000	\$0	\$24,000

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<b>2017 EXECUTIVE BUDGET</b>			\$1,563,806	\$17,277	\$1,546,529
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