

Dept: Administration	15	DANE COUNTY	Fund Name: Printing & Services
Prgm: Printing & Services	142/00:96		Fund No: 5110

Mission:

To provide high quality and economical printing and general administrative services to Dane County and local units of government.

Description:

The Printing and Services Division delivers and processes mail, designs and reproduces printed copies, provides record storage service and manages a vehicle pool for departments and divisions of county government and local units of government. The cost of the Division's services is allocated to departments and local governments based on use; fees encourage agencies to use services efficiently. City of Madison and Dane County agencies located in the City-County Building use a consolidated convenience copier system which combines volume and flexibility to provide high quality reproductions at low cost.

	Actual 2015	Adopted 2016	2015 Carry Forward	Board Transfers	Budget As Modified	2016 YTD	Estimated 2016	Department Request
PROGRAM EXPENDITURES								
Personnel Costs	\$731,624	\$738,400	\$0	\$0	\$738,400	\$221,509	\$746,240	\$748,500
Operating Expenses	\$358,744	\$436,900	\$0	\$0	\$436,900	\$102,283	\$387,165	\$401,000
Contractual Services	\$158,697	\$139,700	\$0	\$0	\$139,700	\$55,669	\$167,660	\$164,400
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,249,065	\$1,315,000	\$0	\$0	\$1,315,000	\$379,460	\$1,301,065	\$1,313,900
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$1,231,538	\$1,231,600	\$0	\$0	\$1,231,600	\$403,789	\$1,310,579	\$1,313,900
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$202	\$0	\$0	\$0	\$0	\$8	\$7	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,231,740	\$1,231,600	\$0	\$0	\$1,231,600	\$403,797	\$1,310,586	\$1,313,900
REVENUE OVER/(UNDER) EXPENSES	(\$17,325)	(\$83,400)			(\$83,400)			\$0
F.T.E. STAFF	9.000	9.000					9.000	9.000

Dept: Administration	15								Fund Name: Printing & Services
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DI#	2017 Base	Net Decision Items							2017 Executive Budget
		01	02	03	04	05	06	07	
PROGRAM EXPENDITURES									
Personnel Costs	\$748,500	\$0	\$10,900	\$0	\$0	\$0	\$0	\$0	\$759,400
Operating Expenses	\$401,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$401,000
Contractual Services	\$164,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$164,400
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,313,900	\$0	\$10,900	\$0	\$0	\$0	\$0	\$0	\$1,324,800
PROGRAM REVENUE									
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$1,231,600	\$82,300	\$0	\$0	\$0	\$0	\$0	\$0	\$1,313,900
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,231,600	\$82,300	\$0	\$0	\$0	\$0	\$0	\$0	\$1,313,900
REVENUE OVER/(UNDER) EXPENSES	(\$82,300)	\$82,300	(\$10,900)	\$0	\$0	\$0	\$0	\$0	(\$10,900)
F.T.E. STAFF	9.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	9.000

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE		Expenditures	Revenue	Revenue Over/(Under) Expenses
2017 BUDGET BASE		\$1,313,900	\$1,231,600	(\$82,300)
DI #	ADMN-P&S-1 Printing & Services Revenue			
DEPT	Recognize expected additional revenue from proposed increases in the rates the Printing and Services department charges for the services they provide.	\$0	\$82,300	\$82,300
EXEC	Approved as Requested	\$0	\$0	\$0
ADOPTED				\$0
NET DI # ADMN-P&S-1		\$0	\$82,300	\$82,300

Dept:		Administration	15	Fund Name:		Printing & Services
Prgm:		Printing & Services	142/00:96	Fund No.:		5110
NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE				Expenditures	Revenue	Revenue Over/(Under) Expenses
DI #	ADMN-P&S-2	Adjust Personnel Costs				
DEPT				\$0	\$0	\$0
EXEC	Adjust personnel costs to reflect a 2% cost of living increase effective beginning of 2017 payroll year, and an additional 1% effective mid 2017 payroll year. Also reflect personnel cost changes due to an increase in retirement (WRS) rates, a decrease in dental insurance premiums, and a 25% employee contribution to the additional cost of Point of Service (POS) health plans above the cost of HMO plans.			\$10,900	\$0	(\$10,900)
ADOPTED						\$0
	NET DI #	ADMN-P&S-2		\$10,900	\$0	(\$10,900)
2017 EXECUTIVE BUDGET				\$1,324,800	\$1,313,900	(\$10,900)