

**CRIMINAL JUSTICE COUNCIL**  
**Dane County Board of Supervisors**

**MINUTES OF THE FEBRUARY 14, 2008 MEETING**

**MEMBERS PRESENT:** McDonnell, Foust, Blanchard; Boylan (for Mahoney), Widish (for Esqueda), Sentmanat (for Falk)

**OTHERS PRESENT:** Deirdre Garton, Tim Saterfield

County Board Chair McDonnell called the meeting to order at 12:15PM.

The council discussed various procedures and protocol concerning operation of the council. It was agreed to rotate chairing of the meetings, and that the next chair would be responsible for the agenda. There is \$86,000 in the County Board budget to contract for facilitation, research and analysis services, and the facilitator would work with the chair to prepare and distribute agendas and meeting materials. The consensus was to plan, at this point, to meet every other month (ie. next meeting would be in April).

The council discussed its mission – the resolution creating the council provides some guidance, but more specific activities are recommended in the ILPP report. One major activity would be reviewing the benchmarks established for the courts, district attorney and sheriff’s office. There will be periodic reports to the County Board’s Public Protection and Judiciary Committee. Boylan gave a brief update on electronic monitoring – there are between 75 and 85 on it this week, and no prisoners are being housed in other counties. In response to Sentmanat’s question, Blanchard indicated there wasn’t really a formal method at this time for reviewing “longer-term unsentenced” in-custody prisoners, although informal review occurs. This would be an activity a consultant could pursue. Foust indicated there is a weekly report produced by the courts which probably could serve as the basis for that kind of review.

The council discussed the use of the funding provided for facilitation and research. Deirdre Garton was present, and is a former Dane County Assistant District Attorney, with skills in information technology. Members of the council were supportive of Ms. Garton being retained to provide facilitation to the council and to work with the justice system agencies to develop and prioritize the ILPP recommendations. Garton suggested beginning with the District Attorney’s Office, and then looking at the recommendations for courts calendars. She would work with the Clerk of Courts on IT issues. There was consensus for Ms. Garton to work with the County Board Office to develop a purchase of services contract.

Members suggested that Ms. Catherine Dorl of the state public defender’s office be invited to attend the meetings on a regular basis. The council was created to be composed of only the county government stakeholders, but members felt that participation by Ms. Dorl would be helpful.

The council stood adjourned at 1:10PM.

Respectfully submitted,

Tim Saterfield, Recorder

Note: These minutes are the notes of the recorder and are subject to change at a subsequent meeting of the committee.