

**INSTRUCTIONS FOR  
TERMINATING GUARDIANSHIP  
OF THE PERSON OF A MINOR**

- 1) Fill out the Petition as completely as possible and sign it before a notary. There is no filing fee. You do not need to know the case number to file the petition.
  
- 2) Ask the other adults involved (parents or guardians) to fill out Consent forms and sign before a notary. One Consent form is provided with this packet. You can make copies of that form if you need them. The person who signs the petition does not also need to sign a Consent form.
  
- 3) File the Petition and Consent(s) with the Probate Office. Deliver or mail to:  
Probate - Room 1005  
Dane County Courthouse  
215 South Hamilton Street  
Madison WI 53703

You may file the Petition even if you do not have Consents from all of the parties involved. If we don't have consents from everyone, we will probably have to schedule a hearing before terminating the guardianship.

- 4) The Court will review the file within a week and will either sign an order based upon the information in the Petition and Consents or appoint a Guardian ad Litem (G.A.L.) -- an attorney to represent the child's best interest. The Court will ask the G.A.L. to report by a certain date or will set up a hearing date before a court commissioner. You will be notified if a hearing is scheduled. If the parties do not all agree to terminating the guardianship, the case will be sent to a judge so that a hearing date can be scheduled.

In re the Guardianship of:

**PETITION FOR  
TERMINATION OF GUARDIANSHIP**

\_\_\_\_\_  
(Child's Name)

Case No.: \_\_\_\_\_

\_\_\_\_\_  
(Date of Birth)

1. I am the child's  Mother  Father  Guardian  Other: \_\_\_\_\_

2. The child now lives with  Mother  Father  Guardian  Other: \_\_\_\_\_

3. The following are the parties involved (name, address, phone):

**MOTHER:**

**GUARDIAN:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Phone Number

**FATHER:**

**OTHER:** \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Phone Number

4. All Parties  are likely to agree to termination  do not agree  might agree.

5. I am asking the court to terminate the guardianship because: (Explain briefly what has changed since the guardian was first appointed). Attach additional pages if needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subscribed and sworn to before me

This \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Notary Public, (County & State):

\_\_\_\_\_  
Printed Name

My commission \_\_\_\_\_

Date \_\_\_\_\_

In re the Guardianship of:

**CONSENT TO  
TERMINATION OF GUARDIANSHIP**

\_\_\_\_\_  
(Child's Name) \_\_\_\_\_  
\_\_\_\_\_(Date of birth)

Case No.: \_\_\_\_\_

1) I am the child's Mother Father Guardian Other: \_\_\_\_\_

2. The child now lives with  Mother  Father  Guardian  Other: \_\_\_\_\_

3) My name, address and phone number are:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

4) I agree to ending the guardianship because: (Explain briefly what has changed since the guardian was first appointed). Attach additional pages if needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subscribed and sworn to before me  
this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Notary Public, County & State:

\_\_\_\_\_  
Printed Name

My commission

Date \_\_\_\_\_